

Stody with Hunworth Parish Council

Minutes of the Annual Parish Council Meeting, held on Tuesday 16th May 2023 at 7.30pm

PRESENT: Charlotte Crawley (Chair) (CC). Karl Carter (Vice Chair) (KC). Adam Godwin (AG), Jerry Philippi (JP), Alan Suffling (AS). Beverley Tiller (BT), Neil Townsend (NT) and Kerry Harris - Clerk. (KH).
11 Members of the Public

23/17. Election of Chair – CC agreed to be Chair. She was nominated by KC and Seconded by BT. All agreed. She signed the Declaration of Acceptance of Office

23/18. Election of Vice-Chair – KC agreed to be Vice Chair and was unanimously voted on a Proposal by AS and Seconded by JP. He signed the Declaration of Acceptance of Office.

23/19. Chair's welcome and apologies for absence - CC welcomed everyone and noted that this meeting followed the Annual Parish Meeting. Apologies were accepted from NNDC Cllr Brown.

23/20. Declarations of interest and dispensations to speak – There were none.

23/21. To agree the Minutes of the Parish Council Meeting held on 14th March – These were Agreed by all to be a true record of the meeting on a Proposal by BT and Seconded by JP and were signed by CC.

23/22. Matters Arising (for information only), not included on the agenda – There were none.

23/23. Open Forum for public participation:

(i) Questions and comments from residents and members of the public- A resident mentioned the amount of dog waste that was left on the verges. It was agreed to add the purchase of a dog bin to the next agenda. One bin to be sited on Hunworth Village Green. KH will find out the costs for 2 dog bins. NL volunteered to empty the dog bins on a regular basis. A flier will be inserted into the magazine requesting people to clear up after their dogs and notices will be prepared informing dog walkers of the location of a dog bin. Charlie MacNicol noted that the Stody Estate are finding an increasing number of unpleasant dog poo bags left on the Permissive Paths.

(ii) To receive report from Andrew Brown, North Norfolk District Council – Cllr Brown's report had been circulated to Councillors before the meeting:

Local Election Results - Cllr Brown had been re-elected. and the Lib Dems continue to hold control over NNDC with 25 seats out of 40; Voter Photo Identity Rules - The Council was asked to keep records on the effect of the new rules at every Polling Station. Local Government Devolution – The Bennett Institute and Institute for Government have released a detailed review of local government structures. For their recommendations on how to address this issue visit www.bennettinstitute.cam.ac.uk and www.instituteforgovernment.org.uk. Affordable Homes Rescue– A recent planning committee decision has saved 23 from 52 dwellings being built on Hempstead Road in Holt; Anti-Social Behaviour – Under a new scheme announced by the Government, offenders will be made to repair the damage they cause to communities with work starting within 48 hours of an offence being committed. Council Agenda for 2023-27 – The new administration will be working on the new Corporate Plan for the next 4 years. Voting Reform Motion - An opposition motion was passed by the Council last month requesting the Chief Executive of the Council to write to the Government urging an urgent reform of the voting system to replace the outdated first past the post system; Second Home Planning Consultation - The Council are responding to a

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16th May 2023 - Draft minutes until agreed at the next Parish Council Meeting

4 pages, 1 attachments

consultation in April to look at new rules to give communities greater control over short term holiday lets in the tourism sector. Finally I would like to thank everyone regardless of whether you voted for me and I will continue to serve this District to the best of my ability.

To receive report from NCC Cllr Dalby. Cllr Dalby gave his report immediately prior to the Annual Parish meeting:

Cllr Dalby had circulated a report to Cllrs: Norfolk's annual road surface dressing is now underway; Norfolk Trading Standards had issued a phone charger safety warning after 2 lithium battery fires; enhanced bus services between North Norfolk and Norwich launch next week.

Cllr Dalby also updated the meeting regarding progress on the repair of the **Beck Farm** footbridge: the materials have been ordered and a new bridge will be erected either this month or next. Contact him if this does not happen.

CC informed Cllr Dalby that the PC had recently sent a map to Highways showing the potholes throughout the Parish. The team have repaired the potholes in Stody, but not yet in Hunworth. KH will forward the maps to Cllr Dalby.

AS asked Cllr Dalby how the longevity of the road repair was audited. Cllr Dalby will report back about any audit of the work.

23/24. To receive an update on Planning Matters

(i) PF/23/0880 - Stody - The Garden House, Holt Road, Brinton. As this Planning Application affected a property outside of the Parish boundaries, the PC have decided to make no comment.

(ii) To agree responses to late planning applications – There were none.

(iii) To receive an update on the Mobile phone mast – There has been no update.

23/25. Finance and Governance matters

(i) Agree the Internal Audit undertaken for y/e 31st March 2023 – the following recommendations were made: to expand the information on the variations on the accounts for 2022-23; to revalue the Telephone Box on the asset register to replacement value; for the Chair to sign the Year End balance and the Bank Statement; to write risk assessments for volunteer activities; a Council should hold half of their funding needs for the year as a Working Balance – where there are additional funds these should be allocated to an ear-marked reserve – for a replacement mower.

These were agreed on a Proposal by NT and Seconded by KC.

(ii) Agree the signing of the Exemption Certificate for 2022/23 – this was Approved on a Proposal by KC and Seconded by JP.

(iii) Agree the Governance Statement for 2022/23 (AGAR Form 2) – this was Approved on a Proposal by AS and Seconded by AG.

(iv) Agree the Accounting Statement for 2022/23 (AGAR Form 2) – this was Approved on a Proposal by KC and Seconded by JP.

(v) To note the dates of the Notice of Public Rights – KH gave a brief explanation and informed the PC that the dates would run from Monday 12th June to Friday 21st July.

(vi) To approve the financial statement and budget update and approve the following payments and receipts: Receipts: Precept £2,425.00; Payments – Alan Suffling - £65.66 (petrol for mower), Zurich Municipal - £214.00 (Insurance). These were Approved on a Proposal by KC and Seconded by NT.

(vii) To Approve new signatories to the Bank Account – KC and NT will be added as signatories to the Bank Account. This was Approved on a Proposal by AG and Seconded by AS.

(viii) To adopt the General Power of Competence – this was Approved on a Proposal by JP and Seconded by BT.

(ix) To Approve the Asset Register.- this was reviewed and was Approved on a Proposal by KC and Seconded by AG

23/26 To Approve any action on the change of status of Barbers Lane from Footpath to Restricted Bridleway – The lane is too narrow for any change of use. It was unanimously agreed to object to this proposal. CC to draft the response and circulate for comment. The response will cc Cllrs Brown (NNDC) and Dalby (NCC).

23/27. To Approve any action and cost for felling and remedial work on trees on the Pub Green, Hunworth – The trees had been planted for the Queen’s Silver Jubilee in 1977 and some were now diseased or dead. Two quotes for the work had been received by the deadline from the 3 contractors contacted. The PC Approved the lower quote with Anglian Tree Works on a Proposal by JP and Seconded by BT. KC and AS will liaise with the contractor.

23/28. To note any Highways matters

A discussion took place with NCC Cllr Dalby during the Annual Parish Meeting. KH will receive information from Cllr Dalby regarding NCC Highways repairs.

23/29 To note any Correspondence.

- (i) Environment agency work taking place on the River Stiffkey
- (ii) Highways Inspection
- (iii) Positioning of White Gates
- (iv) Holt Neighbourhood Plan
- (v) Police SNAP meeting in Holt – 18th May

23/30. To note date of the next Parish Council meetings – Mondays 11th September and 11th December at 7.30pm

23/31. Any other business for information only –

A working Party will be formed to progress discussions on Mains Drainage for Hunworth. Membership to be CC, KC, Julie Frost and CM from the Estate.

23/32. To close the meeting – CC thanked everyone for coming and for their contributions. CC particularly welcomed the input from new councillors – AG and NT. The meeting closed at 8.55pm

Signed

Date